

Private Practice Professional Development Award Information and Instructions

Introduction

The Pa/PEPP Professional Development Award is presented to the nominated engineering firm that has made outstanding contributions to the advancement and improvement of the engineering profession through its employment policies and practices. The purpose of the award is to recognize those firms with the best engineering employment practices, and to encourage all firms to adopt progressive policies and practices.

Eligibility

For purposes of this competition, a "private practice" employer is a for-profit firm or branch office of a firm, the primary function of which is to provide engineering design or consulting services for infrastructure, facilities, or processes to clients in accordance with applicable state law. Excluded would be firms that provide both design and construction services, wholly owned suborganizations supplying design services to a single parent organization, and research and development organizations.

Rules

The following factors and rules should be considered in the completion of this form:

1. Nominations for the award shall be originated by Pa/PEPP members or local chapters of PSPE. Nominations are to be forwarded to the Pa/PEPP Awards Committee for review and recommendation.
2. If the nominated firm has facilities in more than one location, the nomination may be submitted by any chapter in whose area the firm has such facilities involving engineering.
3. The size of the firm's engineering staff will not be considered by the Pa/PEPP Awards Committee in its selection.
4. All nominations must be submitted on the official form or a facsimile thereof. Incomplete forms may lead to disqualification or low rating of nominees. Applications submitted should contain precise and accurate data.
5. The application is available on the web at www.pspe.org. To obtain printed copies of the form, contact PSPE at 717.441.6051.

6. All attachments must be on 8½"X11" paper and be clearly referenced in the application form.
7. The original and **six** copies of the nomination form and all attachments must be submitted, no later than March 16, 2007 to: Pa/PEPP Professional Development Award, PSPE, 908 North Second Street, Harrisburg, PA 17102.

Selection Process

The final selection for the state award will be made by the Pa/PEPP Awards Committee on the basis of both current and longtime reputation of the organizations under consideration, with particular emphasis on the preceding twelve months. The committee may, with the concurrence of the nominating society, change the category of the nomination to another practice area if deemed appropriate. The committee also reserves the right not to select a recipient in a given year, if, in its opinion, none of the nominations is of sufficient stature or quality to justify a state award. In ranking nominations, although not necessarily selecting the final winner, numerical points are considered. Nominations will be evaluated on the point system below. These points were established in accordance with the Guidelines to Professional Employment for Engineers and Scientists.

The criteria are evaluated as follows:

Engineering Personnel and	
Licensure Information	20 points
Recruitment	10 points
Employment	25 points
Professional Development	30 points
Special Employment Practices	15 points
<i>Total</i>	<i>100 points</i>

Winner Recognition

The winners are invited to receive their awards at the Society's Annual Convention in May. PSPE will send press releases about the winner to their local media and national trade publications.