



**READING CHAPTER**  
**PENNSYLVANIA SOCIETY OF PROFESSIONAL ENGINEERS**

**MEETING MINUTES**

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter  
Board of Directors Meeting

Meeting Date: Thursday, September 19, 2013 – 7:30 A.M.

Place: Liberty Environmental, Inc.

Attendees:             Jim Cinelli                         Jasen Book  
                            Tuan Duong                         Frank Falzone  
                            Jason Shaner                         Eric Mountz

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**Approval of minutes:**

- Minutes were distributed regarding the May 2013 meeting. A motion was made to approve the minutes, the motion was seconded, and the motion passed.

**Reports:**

- Past Presidents – No new correspondence.
- State Director – Not present.
- Secretary – No new correspondence.
- Treasurer – Jason Shaner provided the following update:
  - Checking: \$8,689.04;
  - Money Market: \$10,013.33;
  - Payments since our last board meeting include the scholarship, Boyers Catering, Matchcounts awards, golf outing expense reimbursements, Valley Forge Chapter's portion of the proceeds from the golf outing and Hickory Valley Golf Course.

**Committees:**

- Scholarship – Jasen was nominated as the chairman. Prior to his resignation from the Chapter, Ken provided Jim with all applicable documents associated with the scholarship. Jim will provide Jasen with the information.
- Education – Jim indicated that he received an email looking for engineers that would volunteer to be interviewed by local high school students.
- Membership – Tuan indicated that he is a member of the State Membership Committee. He stated that he had recently taken part in a conference call during which the following items were discussed:
  - Retention of existing members;
  - Sending letters engineers to non-members encouraging them to join their local Chapter;
  - Extending an invitation to new members to attend a Chapter meeting/tour for free;

- Providing updates regarding the current efforts of NSPE (i.e. lobbying for liens to be placed on properties for lack of payment by a developer, tying payment to approvals, etc.)
- Making the Chapter Membership Chair part of the State Membership Committee.
- Mathcounts – Eric reported that Mathcounts will be on 2/8/14 at Alvernia University. He indicated that the snow make-up date is 2/22/14 at the same location. He also reported the welcome letters with registration information has been distributed to schools in the County. Jim indicated that he has been in correspondence with staff at PSU-Berks, and that there is a potential to hold the Competition on their campus. It was agreed that Jim and Eric would further explore this option. Jason questioned if Wilson School District was planning to take part in the Competition given their involvement in the STEM program. Eric indicated that they did not participate last year, but that he sent them information regarding this year’s Competition. Jason said that he was going to reach out to his contact at Wilson to encourage them to take part.
- Nominations – No new correspondence.
- Golf – Frank reported that the joint outing with the Valley Forge Chapter went well even though the initial outing was cancelled due to rain. He reported that the total profit from the outing was approximately \$5,5000. He indicated that the profits were split \$3,900 to the Reading Chapter and \$1,650 to the Valley Forge Chapter. Frank also suggested rotating planning responsibilities between the two Chapters. Jim questioned if there was a way to split responsibilities between the Chapters. Frank said that splitting responsibilities would be a big help, but stated that we would need to ensure this happened because he doesn’t have the time to complete all of the planning on his own.

#### **Old Business:**

- Web site – Eric reported that the quarterly update to website will be completed once the Chapter’s schedule for meetings/tours is finalized for the upcoming year.
- Drawing Board – Jasen indicated that the next edition will be provided in October.

#### **New Business:**

- The Board agreed that to the following schedule regarding meetings/tours:
  - **September:**
    - Exeter WWTP sludge burner – Jim Cinelli – Scheduled for 9/23 at 5:30 P.M..
  - **October:**
    - Berks Products – Jim Cinelli – Date to be determined.
  - **November:**
    - Pipeline Rehab – Jim Cinelli – Date to be determined.
  - **January:**
    - 3-D Laser Scanning – Tuan Duong – Date to be determined.
  - **February:**
    - Bimbo Bakeries – Chris Hannum – Date to be determined.
  - **March:**
    - Berks Packing – Chris Hannum – Date to be determined.
  - **April:**
    - Cambridge-Lee Eagle Plant – Jasen Book – Date to be determined.
  - **May:**
    - PSU-Berks Engineering School – John Weinheimer – Date to be determined.

- **June:**
  - Golf Outing – Frank Falzone – Date to be determined.
- The next Board of Directors meeting will be on October 10, 2013 at 7:30 A.M. at Liberty Environmental, Inc.