



**READING CHAPTER
PENNSYLVANIA SOCIETY OF PROFESSIONAL ENGINEERS**

MEETING MINUTES

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter Board of Directors Meeting

Meeting Date: Thursday, October 13, 2011 – 5:30 P.M.

Place: Viva Good Life Bistro & Lounge

Attendees:

Tuan Duong	Jason Shaner
Eric Mountz	Michael Hartman
Brian Boyer	Karl Peterson
Frank Falzone	Jeff Euclide

Reports:

- Past Presidents – No new correspondence.
- State Director – Michael reported that he attended the State Conference which was held September 22-24, 2011 at the Dolce Hotel in King of Prussia, PA. He noted the following:
 - Topics discussed at the conference included P.E. licensing, Continuing Education requirements in PA, and PSPE partnering with RedVector to offer online PDH.
 - John Nawn requested that the Chapter include him on email correspondence since he is the Southeast Region Vice-President.
 - The next State Directors meeting will be in January at a location to be determined.
- Secretary – No new correspondence.
- Treasurer – Jason provided the following updates:
 - The checking account has a balance of \$2,534.89. A payment was made to Viva in the amount of \$164.45 for the September lunch meeting. A deposit of \$283 was made and additional deposits to be made include \$73 from the September lunch meeting, \$100 from a golf outing sponsor, and \$16 from dues.
 - The money market account has a balance of \$10,001.23.

Committees:

- Scholarship – Jason reported that the second \$1,000 payment will be made in the coming months.
- Education - Denise could not attend the meeting, however she provided an email updating the Board on the ongoing education activities. In her email she noted the following:
 - The tour of Air Products will be held on October 19, 2011. There will be 20 students/teachers from Wilson and 3 students/teachers from Reading.
 - Wilson is looking for engineers to volunteer to be interviewed by students.

- The schedule is complete for the 2011 Female Engineering Course. Denise was the first presenter, and had 9 female students attend. There are 7 more presentations schedule, one each month from November through May.
- Denise is exploring additional opportunities with Wilson during Engineers Week.
- Denise will be nominating Chris and Ryan from Wilson for STEM's teachers' Discover Educator Awards.
- Denise will be talking with Reading and Exeter regarding potential educational opportunities at their schools.

Jason added that Jim M. visited Wilson in September and provided a presentation on GPS survey equipment.

- Mathcounts – Eric indicated that the 2011-2012 Chapter Competition will be held on February 4, 2012 at Alvernia University. The snow make-up date is February 18, 2011. He reported that all planning is going well.
- Membership – No new correspondence.

Old Business:

- Web site – The Board discussed potential upgrades to the website capabilities. Michael indicated that he would explore some potential opportunities for upgrades.
- Drawing Board – Frank reported that the next issue would be issued in November 2011. The Board will look to post the next issue on the website in order to attract more web traffic.

New Business:

- D & O Insurance – The Board discussed the pros and cons of purchasing the insurance. Based on the discussions a motion was made by Karl to not purchase D & O insurance, the motion was seconded by Eric, and the motion passed. The Board agreed that the insurance was cost prohibitive for the Chapter, and ultimately was not needed given the fact that the Chapter does not have a high liability for a claim.
- Meetings/Tours -
 - **October** – Air Products – Denise Alston-Guiden (10/19/11)
 - **November** – Fish Passages – Jim Cinelli (11/16 or 11/17)
 - **December** – Open
 - The Board discussed holding a Christmas Party. Jason indicated that he would explore some opportunities for the party and get some pricing in advance of the next Board meeting.
 - **January** – Roundabout Seminar – Tuan Duong
 - **February** – Bear Creek – Denise Alston-Guiden
 - **March** – American Crane – Brian Boyer
 - **April** - Sturgis Pretzels – Chris Rickert
 - **May** - Manatawny Winery – Brian Boyer
 - **June** – Golf Outing
 - The Board discussed opportunities to increase interest in the outing. Some of the opportunities discussed included moving the outing, having a joint event with other PSPE Chapters or Architectural/Surveying Societies and mixing up the format. It was agreed that the outing would be discussed in more detail at the next Board meeting.

- Lafarge Seminar – Tuan distributed an email from Lafarge indicating that they were willing to provide a free presentation (including lunch) for the Chapter. The presentation would be eligible for PDH's. The Board agreed that Tuan would reach out to Lafarge about scheduling the presentation, possibly in early December.
- The next Board of Directors meeting will be on November 10, 2011 at 5:30 P.M. at Viva.