



READING CHAPTER
PENNSYLVANIA SOCIETY OF PROFESSIONAL ENGINEERS

MEETING MINUTES

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter
Board of Directors Meeting

Meeting Date: Thursday, October 14, 2010 – 7:30 A.M.

Place: McCarthy Engineering Associates

Attendees: Jim McCarthy Jim Cinelli
Ken Gabel Chris Rickert
Eric Mountz John Weinheimer
Michael Hartman Jeff Euclide
Tuan Duong Jason Shaner

Approval of minutes:

- Minutes were distributed regarding the September 2010 meeting. A motion was made by Chris to approve the minutes, the motion was seconded by Jim M., and the motion passed to approve the minutes.

Reports:

- Past Presidents – Nothing.
- State Director – Jim M. indicated that he has a hard time making the State Director's meetings. Michael indicated that he would be willing to take the position and attend the meetings. Jim M. made a motion to appoint Michael the State Director and return himself to a Past President, the motion was seconded by John, and the motion passed.
- Secretary – Nothing.
- Treasurer – Jason provided the following updates:
 - The checking account has a balance of \$2,888.89. Checks were issued for the scholarship, the website, and to Chef Alans for the September lunch meeting. Deposits from dues and the September lunch meeting were made.
 - As of the end of September the money market account has a balance of \$10,705.21.
 - He noted that the money market account with Merrill Lynch is not gaining much interest, and as such met with Citizens Bank, who we currently have our checking account with, in order to see if it would be beneficial to move the money market funds. Based upon the feedback it was determined that Citizens Bank offered similar interest rates, but it would be easier to have all of the accounts with one bank and accessible on-line. Jim C. made a motion to have Jason move the money market funds from Merrill Lynch to Citizens Bank, the motion was seconded by John, and the motion passed.

Committees:

- Scholarship – Ken indicated that he is gearing up to start this year's process in January. He also added that the Lehigh Valley Chapter of SWE is currently offering a scholarship, and suggested that we add the application to our next issue of the Drawing Board.
- Mathcounts – Eric indicated that the 2010-2011 Chapter Competition will be held on February 6, 2011 at Alvernia University. The snow make-up date is February 19, 2011. He added that introduction letters were distributed to all schools in the County at the beginning of September.
- Nominations – Eric indicated that he received an email from Beverly Hendry at PSPE requesting that we provide them with the name of our Membership Chair. It was noted that the position is currently vacant, and as such the question was posed if anybody wanted to volunteer to fill the position. John volunteered. Eric made a motion to appoint John as the Membership Chair, the motion was seconded by Jim M., and the motion passed. Eric indicated that he would get Beverly the information.

Old Business:

- Web site – Eric indicated that he recently updated the website with all of the Chapters current information and event information.
- Drawing Board – Tuan indicated that Frank intends to distribute the next issue in late October.

New Business:

- Meetings/Tours -
 - **September:** CarTech Tour (cancelled)
 - **October:** State Conference (complete)
 - **November:** Professional Liability Tour by Tim Esler
 - Tuan indicated that the meeting is tentatively scheduled for 11/16 at Cutillo's in Pottstown. He noted this will be a joint meeting with the Valley Forge Chapter.
 - **December:** Open, potentially a cocktail hour for the holidays
 - **January:** Topic TBD, potentially nuclear seminar by Worley Parson
 - Chris and Ken indicated that they could likely have someone speak about a nuclear or co-generation topic. Other suggested topics included clean coal, power at landfills, and a tour of the Buchman pool chemicals plant.
 - **February:** Sovereign Center Tour
 - Jim M. indicated that we can select any date that there is not an event scheduled for. He also added that catering is available if we want to include a meal with the tour.
 - **March:** Marcellus Shale Presentation
 - Jeff indicated that he is working with multiple companies on projects involving the Marcellus Shale, and will coordinate with one of them to provide a presentation.
 - **April:** Mathcounts/Science Fair Awards Banquet
 - **May:** Evergreen Community Power Tour Topic TBD, potentially Old Castle Pipe seminar or Waste Water Treatment Plant tour
 - Eric indicated that he is working with Chris Fell on scheduling.
 - **June:** Golf Outing

- Eric distributed a draft of the membership letter to be sent to all engineering firms within the Chapter highlighting the benefits of joining NSPE. He noted that the letter highlights the availability of 4 free PDH's available to members, the fact that the Chapter will be providing tours/presentations at which PDH's will be available at discounted rates to members, and that PSPE is currently offering a free 6 month introductory offer. Eric requested that the Board review the draft letter and contact him with any revisions by October 21, 2010.
- Tuan questioned if the Board felt it was appropriate to order a giveaway for presenters at our meetings. Eric indicated that there were multiple items available through 4imprint. It was decided that we would get quotes to order ~25 fleece blankets with the PSPE logo and chapter name embroidered on them. Eric indicated that we would get quotes from 4imprint and Lasting Image.
- Jim M. noted that he will be going to Wilson School District on October 19, 2010 to explain how a total station works.
- The next Board of Directors meeting will be on November 11, 2010 at 7:30 A.M. at McCarthy Engineering Associates.