



Pennsylvania Society of Professional Engineers

MEETING MINUTES

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter Board of Directors Meeting

Meeting Date: Thursday, November 12, 2009 – 7:30 A.M.

Place: McCarthy Engineering Associates

Attendees:

Michael Hartman	Karl Peterson
Jim McCarthy	Ken Gabel
Jason Shaner	Frank Falzone
Eric Mountz	Chris Rickert
Jim Cinelli	John Weinheimer
Denise Alston-Guiden	Rick Aulenbach (Guest)

Approval of minutes:

- Minutes were distributed regarding the October 2009 meeting. Jim M. noted that the spelling of Joni Naugle's name needed to be corrected on page 3. A motion was made by Jim M. to approve the minutes with the spelling change, the motion was seconded by Chris, and the motion passed to approve the minutes.

Correspondence:

- Michael distributed a letter from The Pennsylvania Council of Teachers of Mathematics announcing that PSPE was selected to receive the Outstanding Contribution to Math Education Award for their support of Mathcounts.

Reports:

- Past Presidents – Karl reported that he submitted a request to serve as a director for the Berks County Conservation District under the farming position.
- State Director – Jim M. noted that he will be attending the next State Director's meeting in Gettysburg, PA. He also noted that he received an email requesting nominations for PSPE State and Regional Board positions.
- Secretary – No report.
- Treasurer – Jason reported that he gained access to the checking account at the bank and was in possession of checks. He noted that the current balance in the checking account is \$5,166.45. He noted that he is still coordinating with Darryl to gain access to the money market account which is not in the same bank as the checking account. He also reported that there are 2 forms that he needs to return to the state in order to receive the money for dues. He indicated that he needs information from Darryl in order to complete the forms.

Committees:

- Scholarship – Ken reported that the check for the 2nd semester would be distributed in the coming weeks. He also questioned if the Board has made a decision regarding increasing the scholarship from \$2,000 to \$3,000. It was decided that Jason would coordinate with Darryl in order to get a better understanding of the Chapters expenses, and that the Board would make a decision regarding the amount of the scholarship at the December meeting.
- Berks Chamber of Commerce – Karl attended a Chamber meeting in which Karen Kramer made a presentation entitled, “1st Impressions”. Information is available online at www.berkschamber.org. He also reported that he was told that the Chapter had not paid the Chamber’s dues. Jim M. noted that the Chamber often times does not send the invoices out, and therefore Jason was going to contact the Chamber in order to get the dues paid.
- Mathcounts – Eric indicated that the competition will be held on Saturday, February 6, 2010 at Alvernia University. He indicated that he sent out a letter to the Berks County schools reminding them to sign-up for the competition. To date, there are 7 schools signed up for the competition. He also noted that Keith agreed to run the scoring room at the competition, however noted that Keith requested that the Chapter finds someone who is willing to learn the scoring process so he can transition out of his role. Karl reported that he has completed his re-work of the buzzer system, and that the current system is much smaller than in previous years. Eric also added that the Board will need to discuss what the giveaway to the students will be at the December meeting. He noted that we have provided T-shirts in previous years, but we may want to look into something different if our budget allows. Jim M. added that Eric will need to coordinate with Exeter Middle School to get the 1st place trophy back before the competition.
- Nominations - Denise indicated that she was interested in being nominated to serve as the vice-president of the southeast region of PSPE. A motion was made by Jim M. to nominate Denise for the position, the motion was seconded by Chris, and the motion passed. Jim C. also added that he is willing to serve as the State Director next year.

Old Business:

- Web site – Eric indicated that he will be sending information over to the webmaster to have the web site updated. He questioned if there was anything other than Board minutes and information regarding Mathcounts that should be added to the website.
- Drawing Board – No Report.

New Business:

- Meetings/Tours -
 - **September:** Pottstown Wastewater Treatment Plant (Joint meeting with the Valley Forge Chapter) - **COMPLETED**
 - **October:** State Conference - **COMPLETED**

- **November:** Continuing Education Update by John Wanner
 - It was reported that the date for this presentation is Wednesday, November 18, 2009. Eric will coordinate with Tuan to determine if John Wanner's attendance was confirmed. Eric will also contact Chef Alan's to reserve a room for the presentation.
- **December:** Leadership Presentation
 - Jason indicated that Joni Naugle cannot do this presentation in December. He reported that she will likely be able to do the presentation in February. He indicated that he will provide more information at the next Board Meeting.
- **January:** River View at Reading/Schuylkill Valley Metro Presentation
 - Eric indicated that he will be working on scheduling one of these presentations.
- **February:** Engineers Week (School Presentations, Penn State, SE Banquet)
 - Denise noted that Airproducts has reserved the Hydrogen Bus for the entire week. She also asked for energetic engineers to volunteer to present to the high school students. She noted that we will be visiting 2 schools to provide presentations regarding engineering. Jim M., Rick A., and Karl volunteered to help with the presentations.
- **March:** Energy/Underground Gas/Wind Presentation
 - Ken is working on setting-up a presentation on Marcellus Shale.
- **April:** Mathcounts/Science Fair Awards Banquet
- **June:** Golf Outing
 - Jim M. noted that the outing will likely take place on the 3rd Thursday of June 2010. He noted that he will prepare the flyers in January for sponsors. He also noted that we need to get additional information in order to allow Penn National Gaming to partake as a sponsor.
- Rick A. gave an update regarding his involvement at the State level of PSPE. He encouraged everyone to get more involved at the State level. He also added that it would be nice to have a short report from the Chapter regarding what they are currently doing. He indicated that these reports are read at the State Board meetings, and help to keep the local Chapter's names fresh in the Board's minds as being active. He noted that it is his feeling that Continuing Education for licensure as a Professional Engineer will get more people involved in PSPE.
- The next Board of Directors meeting will be on December 10, 2009 at 7:30 A.M. at McCarthy Engineering Associates.