



Pennsylvania Society of Professional Engineers

MEETING MINUTES

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter
Board of Directors Meeting

Meeting Date: Thursday, November 13, 2008 – 7:30 A.M.

Place: McCarthy Engineering Associates

Attendees:

Michael Hartman	Karl Peterson
Tuan Duong	Jim McCarthy
Eric Mountz	Ken Gabel
Jason Shaner	Chris Rickert
Jim Cinelli	John Weinheimer

Approval of minutes:

- Minutes were distributed regarding the September 2008 and October 2008 meetings. Jason made a motion to approve the minutes, Ken seconded the motion and the motion passed.

Correspondence:

- A letter was received from Tony Dougherty at Traffic Planning & Design, Inc. The letter indicated that Joe Platt, PE was being nominated for “Young Engineer of the Year” through the Delaware Valley Section of ASCE. Tony requested that the Chapter provide a letter of support on Joe’s behalf. There were questions if Joe was a member of PSPE or if our Chapter was supporting any other nominees. The answer to both questions was no. Ken made a motion to provide the letter, Chris seconded the motion and the motion passed. Tuan was going to provide the letter.

Reports:

- Past Presidents – No report
- State Director – No report, Position Vacant
- Secretary – No report
- Treasure – No report, Not present

Committees:

- Scholarship – Ken indicated that the treasurer needs to issue a check for this year’s recipient since it is due at the end of the month. He also indicated that information regarding the Chapter’s 2009-2010 scholarship would be available in the beginning of 2009. A proposal was discussed to increase the scholarship from \$1,000 to \$1,500.

Finally, he added that the Lehigh Valley Chapter of the Society of Women Engineers has their own scholarship that students can apply for as well.

- Berks Chamber of Commerce – No one from the Chapter attended the Chamber's November meeting. Karl is planning to attend the next meeting at the Sheraton in December. Information is available online at www.berkschamber.org.
- Mathcounts – Jim M. reported that all of the arrangements have been finalized. He is trying to coordinate with Mark Stabolepszy to find out the exact date of the event. All we know presently is that the event is in February 2009. Jim also reported that a check for \$930 was received in June 2008 from a grant, however, the Chapter has not cashed the check. Michael was going to follow-up with our treasurer to check on the status of the checks for Mathcounts as well as the Scholarship. Jim indicated that the \$930 would not cover the Chapter's financial responsibility for the event. Michael asked if there is an anticipated budget for the event so the Chapter had an idea of the cost we would incur. An exact figure was not available. An idea was raised to use part of the money from the golf outing to sponsor mathcounts. It was pointed out that the advertisements for the outing must note what the money raised is being used towards. As such we couldn't use money from the 2008 outing but could possibly do so in 2009. Jim M. noted that the money raised more than covers the scholarships. It was suggested that next year we could maybe split the money raised 50/50 between the scholarship and mathcounts. The Chapter still needs to find a way to cover the cost of this year's event. Finally, Jim stated that he will not have the ability to be the coordinator for next year's event, and thus we will need to find someone new for next year.

Old Business:

- Web site – Eric indicated that he tried to contact Scott regarding updates to the website but the email he was provided was not correct. He could not find Scott's contact information on the website so he was going to contact Darryl to see if he has the correct contact information. Once Eric has the correct contact information he is going to contact Scott to get the website up to date. Jim M. was going to provide Eric with a copy of the flyer for the 2009 golf outing.
- Drawing Board – Tuan indicated that the November 2008 issue was distributed. He also indicated that he will be adding a section spotlighting a member of the Chapter, possibly called "Who's that PE". It will be 20 questions. He is going to get the questions together and send them out for review. The first member spotlighted will be the Chapter President, Michael Hartman.

New Business:

- Board of Directors – Tuan noted that the Chapter currently only has five (5) Board of Directors and no State Director. The By-Laws indicate that there should be six (6) Board of Directors. Jim C. indicated that he may be able to fill the State Directors Position. If he were to fill this position he would have to vacate his position as one of the Board of Directors, and thus we would have two (2) vacancies on the Board of Directors. It was discussed that the State Director position involves attending three meetings that are all

held on Saturdays. Jim C. questioned if we should be recruiting to fill the vacancies, and if so, is there a list of members we could contact about potentially filling the positions.

- Meetings/Tours -
 - BFI Tour – The tour was held on November 12, 2008. Many members reported they felt it was very interesting. Eric will send a thank you to both Matt Kingsly and Karyn Fryberger.
 - Safe Harbor - Jim C. discussed a potential tour of the Safe Harbor Hydroelectric Station on the Susquehanna River. It was discussed that we could try to set up a tour for May on a Tuesday-Thursday. Jim C. will contact them for some potential dates in May for a tour with approximately 15 people. It was suggested that the Chapter could try to make this a joint meeting with the Harrisburg Chapter.
 - Golf Outing – Jim M. reported that the golf outing is scheduled for June 25, 2009 at the Reading Country Club. Lunch will be at noon and there will be a shotgun start at 1:00 P.M. He reported that there were approximately 85 golfers at last year's outing, the cost was approximately \$11,000, and the Chapter made approximately \$4,900. He stressed the importance of sponsorship.
 - Railroad Museum – Jason questioned if the Chapter was considering a tour of the Reading Railroad Heritage Museum that recently opened in Hamburg, PA. Jim C. indicated that he contacted the museum and they do week night tours. It was decided that this could be a potential fallback for a January/February 2009 tour since it is easy to schedule.
 - Awards Banquet – Michael questioned if we know the exact date of the awards banquet. The exact date was not known but it should be late-March or early-April.
 - On-Site Community Wastewater Plant – Tuan indicated that he was contacted about a tour of a wastewater plant designed by Yerkes that serves 16 residential homes in Wrightstown Township, Bucks County. Jim M. asked if we could make this a joint meeting with King of Prussia. Tuan noted he had spoken with them and they currently have all of their meetings scheduled. The Board felt this was a good candidate for a tour. Tuan will contact Matt Boggs at Yerkes about a tour. Tuan was also going to recruit Matt to become a member of the Chapter's Board of Directors.
 - Engineers Week - Jim M. questioned if there has been any contact with Penn State about engineers week. Michael indicated that there has been nothing except the open forum.
- Membership – Karl noted that he had met two (2) gentlemen (Matt Fletcher and Mike Schluster) who are both PE's that are interested in going the Chapter. Karl was going to get their contact information to Tuan.
- The next Board of Directors meeting will be on December 11, 2008 at 7:30 A.M. at McCarthy Engineering Associates.