



**READING CHAPTER  
PENNSYLVANIA SOCIETY OF PROFESSIONAL ENGINEERS**

**MEETING MINUTES**

**Subject:** Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter Board of Directors Meeting

**Meeting Date:** Thursday, November 11, 2010 – 7:30 A.M.

**Place:** McCarthy Engineering Associates

**Attendees:**

Jim McCarthy	Jim Cinelli
Ken Gabel	Chris Rickert
Eric Mountz	John Weinheimer
Michael Hartman	Jeff Euclide
Tuan Duong	Jason Shaner
Denise Alston-Guiden	Frank Falzone

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**Approval of minutes:**

- Minutes were distributed regarding the October 2010 meeting. A motion was made by Ken to approve the minutes, the motion was seconded by Jim M., and the motion passed.

**Reports:**

- Past Presidents – Nothing.
- State Director – Michael reported the club's activities report is due at the end of the month. He also noted that the next State Board of Directors meeting will be Saturday, January 15, 2011 from 9:00 A.M. to 12:00 P.M. at the Best Western in Bedford, PA.
- Secretary – Eric reported that the membership letter discussed at the October Board Meeting was sent out to approximately 30 firms in the Berks County area. He also added that 24 fleece blankets with the PSPE logo and chapter name embroidered on them were ordered and received from 4imprint at a total cost of \$331.87.
- Treasurer – Jason provided the following updates:
  - The checking account has a balance of \$2,529.93. Checks were issued for the fleece blankets and postage for the Drawing Board. Deposits from dues were made.
  - As of the end of September the money market account has a balance of \$10,705.21.

**Committees:**

- Scholarship – Ken indicated that he has updated the scholarship flyer and application for 2011. He indicated that he will be sending the information to colleges/universities in PA, NY, and WV in January 2011. The application deadline is May 27, 2011.
- Mathcounts – Eric indicated that the 2010-2011 Chapter Competition will be held on February 6, 2011 at Alvernia University. The snow make-up date is February 19, 2011. He discussed the awards for the Competition, and questioned if the Board felt if it would be appropriate to add a trophy for the 3<sup>rd</sup> place school. We did not provide this trophy last year, and received a suggestion

to do so since we had previously done so in the past. It was agreed that the Chapter would provide the trophy to the 3<sup>rd</sup> place team.

- Nominations – Nothing.

#### **Old Business:**

- Web site – At Ken’s request, Eric will coordinate with our webmaster to have the scholarship information added to our website.
- Drawing Board – Frank indicated that the latest issue was distributed in October 2010, and that the next issue is planned for January 2011. He also provided a draft of a letter to be sent to all of the Chapter’s members that currently do not receive the Drawing Board electronically indicating that unless a specific request is received to continue mailing the Drawing Board, we will no longer continue to do so since the postage has become a significant cost for the Chapter.

#### **New Business:**

- Meetings/Tours -
  - **September:** CarTech Tour (cancelled)
  - **October:** State Conference (complete)
  - **November:** Professional Liability Tour by Tim Esler
    - Tuan indicated that the meeting is scheduled for November 16, 2011 at Cutillo’s in Pottstown. He noted this will be a joint meeting with the Valley Forge Chapter.
  - **December:** Happy hour for the holidays
    - It was agreed that the next Board Meeting will be at 4:30 P.M., and that we will have a happy hour immediately following. The location will be determined, but will likely be at Canal Street Pub, The Speckled Hen, or The 3<sup>rd</sup> & Spruce Cafe.
  - **January:** Topic TBD
    - Chris indicated he is coordinating a presentation on Advanced Energy Projects, however he does not have a name or date for the presentation at this time.
  - **February:** Sovereign Center Tour
    - Jim M. indicated that we can select any date that there is not an event scheduled for. He also added that catering is available if we want to include a meal with the tour.
  - **March:** Marcellus Shale Presentation
    - Jeff indicated that he is working with multiple companies on projects involving the Marcellus Shale, and will coordinate with one of them to provide a presentation.
  - **April:** Mathcounts/Science Fair Awards Banquet
  - **May:** Evergreen Community Power Tour
    - Eric indicated that he is working with Chris Fell on scheduling.
  - **June:** Golf Outing
    - Jim M. indicated that the outing will be on June 23, 2011 at the Reading Country Club.

- Denise provided an updated regarding Engineering Outreach. She indicated that she met with teachers at Wilson Middle School in October 2010 to discuss the development of a plan to get females involved in Project Lead the Way (PLTW). She also noted that she will be looking for mentors and/or shadowing programs for the students. As part of Wilson's PLTW students will be working on an electric vehicle and a solar powered system, and they are in need of batteries. Jim C. indicated that he can provide contacts regarding obtaining batteries.
- Jim M. noted that he went to Wilson Middle School in October 2010 to explain how a total station works.
- Denise questioned if there are any other professional societies that we could team up with to get students (high school or college) involved in engineering. Jim M. noted that the Reading Chapter of ASCE is active once again, and that there may be some opportunities to work with them in the future. Denise questioned if there is a student chapter of PSPE at Penn State Berks. Jim C. indicated that he did not know, but questioned if not, if there are enough engineering students to start a club. Michael indicated that he will work on finding out how many engineering students are currently enrolled.
- Jason noted that CE Magazine includes a 2 page article and associated quiz that is worth 1 PDH.
- The next Board of Directors meeting will be on December 9, 2010 at 4:30 P.M. at a location TBD.