



# **Pennsylvania Society of Professional Engineers**

## **MEETING MINUTES**

**Subject:** Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter Board of Directors Meeting

**Meeting Date:** Thursday, March 12, 2009 – 7:30 A.M.

**Place:** McCarthy Engineering Associates

**Attendees:**

Michael Hartman	Karl Peterson
Jim McCarthy	Jim Cinelli
Jason Shaner	Tuan Duong
Eric Mountz	Chris Rickert
John Weinheimer	Darryl Jenkins
Ken Gabel	

---

### Approval of minutes:

- Minutes were distributed regarding the February 2009 meeting. A motion was made to approve the minutes, the motion was seconded, and the motion passed to approve the minutes.

### Correspondence:

- Michael indicated that he had received information from the State regarding membership status, and noted that are members of our Chapter that have delinquent dues.

### Reports:

- Past Presidents – No report
- State Director – No report.
- Secretary – No report.
- Treasurer – Darryl provided the following updates:
  - The checking account has a balance of \$4,874.07 and the money market account has a balance of approximately \$10,750.00.

### Committees:

- Scholarship – Ken reported that he has received questions on the qualifications for the scholarship, but has not received any applications. He also questioned if we are required to give the scholarship away since the Chapter is not for profit if there is not an application received from a qualified candidate. The Board members indicated that the Chapter is not required to give the scholarship away. The qualifications for the scholarship were discussed, which are as follows:

## Meeting Minutes

### March 2009 Board of Directors Meeting

#### Page 2

- Resident of Berks County, PA
- Maintain a minimum 3.0 GPA
- Enrolled in an undergraduate engineering program at an ABET accredited school
- Provide a transcript signed by an applicable College or University official with an explanation of the grading system and curriculum.
- Provide a copy of your fall 2009 class registration schedule; must be registered for a minimum of 10 credit hours/semester.
- Submit a written description of your accomplishments including achievements, awards, professional memberships, college activities, community service and extracurricular activities.
- Submit two (2) letters of recommendation from individuals with direct knowledge of your character, abilities and potential.
- Berks Chamber of Commerce – Karl attended a Chamber meeting that was related to the potential implementation of street cars in Reading. Information is available online at [www.berkschamber.org](http://www.berkschamber.org).
- Mathcounts –Jim M. indicated that Eric will be filling in at the State competition in Harrisburg on Saturday, March 21, 2009 since he will be on vacation.

#### Old Business:

- Web site –Eric indicated that the website was updated to include the press release from the Mathcounts competition, as well as to include a link to all of the Board Meeting minutes.
- Drawing Board – Tuan indicated that the next newsletter would be issued prior to our next meeting in April.

#### New Business:

- Meetings/Tours -
  - Wrightstown On-Site Community Wastewater Plant – Tuan spoke with Matt Boggs at Yerkes about setting up a tour. Matt indicated that the plant operator has been unresponsive. If we cannot get something set-up in the near future we will postpone the tour until next year.
  - Awards Banquet – Eric indicated that the banquet will be on Thursday, April 2, 2009 at the Inn at Reading at 5:30 P.M. The dinner will be buffet style and will be \$25 for adults and \$13 for children under 10. A flyer for the event was distributed. Darryl provided Eric with a check for \$200.00 to reserve the room at the Inn at Reading, and Eric hand delivered the check. Eric indicated that based upon the current pricing and expected attendance, the Chapter would be responsible to pick-up approximately \$500 for the banquet in addition to providing the awards. Darryl indicated that was similar to the past amount the Chapter covered. Eric indicated that he would coordinate with Marshall Azrael and Darryl to get the awards taken care of.
  - Safe Harbor – Jim C. indicated that the tour of the Safe Harbor Hydroelectric Station has been set-up for March 13, 2009 at 5:30 P.M. It is about a 1 hour drive from Reading to Conestoga were the plant is located. It was agreed that everyone going on

- the tour will meet at McCarthy Engineering's office at 4:00 P.M. and will carpool to the plant. Jim C. stated that the rules are that no flip-flops can be worn and everyone must have a hardhat. He also indicated that there are 2 guides for the tour, and each guide can accommodate 8 people. Therefore, the tour will be limited to 16 people.
- Golf Outing – The golf outing is scheduled for June 25, 2009 at the Reading Country Club. There will be a shotgun start at 1:00 P.M. Jim M. indicated that we currently have 1 tee sponsor and 2 foursomes registered. He also mentioned that Chef Allen's is now running the food at the Country Club since the management has changed.
  - Tour Ideas – A question was raised if we could look into a tour of Brentwood Industries. Karl indicated that the Chapter had looked into a tour previously, and Brentwood did not seem interested in providing the type of tour we would be looking for. Jim M. indicated that Brentwood is one of his clients, so he could make some calls about a tour if we decide it is something we would like to do.
  - Continuing Education – Tuan discussed the topic of continuing education. He thought that we may be able to get more people involved in the Chapter's meetings if the presentations would count as credits towards continuing education.
  - Nomination Committee – Nominations for next year's Board members are due by April 30. We need to provide an announcement of the nominations 3 weeks prior to the due date and vote on any positions (if necessary). The nominations will be forwarded to Eric for announcement. Jim M., Karl and Tuan are the members of the nominating committee.
  - Lifetime Membership – The Chapter has 2 members that are eligible for lifetime membership (30 years as a member). All that needs done to have the 2 members become lifetime members is for the Chapter to fill out the necessary forms. Chris made a motion to get the forms completed for the 2 members, Darryl seconded the motion, and the motion passed. Eric will take care of the required paperwork.
  - The next Board of Directors meeting will be on April 9, 2009 at 7:30 A.M. at McCarthy Engineering Associates.