



Pennsylvania Society of Professional Engineers

MEETING MINUTES

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter
Board of Directors Meeting

Meeting Date: Thursday, January 14, 2010 – 7:30 A.M.

Place: McCarthy Engineering Associates

Attendees:

Michael Hartman	Karl Peterson
Jim McCarthy	Tuan Duong
Jason Shaner	Denise Alston-Guiden
Eric Mountz	John Weinheimer
Jim Cinelli	

Reports:

- Past Presidents – Nothing.
- State Director – Jim M. noted that he and Michael will be attending the State Director's meeting in Gettysburg, PA.
- Secretary – Nothing.
- Treasurer – Jason provided the following updates:
 - The checking account has a balance of \$4,642.33. Recent transactions included depositing \$471 for membership dues and writing checks for \$93 for the website and \$355.50 for the Mathcounts awards.
 - The money market account has a balance of approximately \$10,750.00.

Committees:

- Scholarship – It was reported that the 2010/2011 scholarship information is available. The Scholarship is a one time only grant of \$2,000 to be provided to an undergraduate engineering student who will be enrolled in the first semester of their second last or final year in the fall of 2010, in an ABET accredited engineering program. This award will be based on academic success, character, personal merit, commitment plus school and community involvements. Ken will be sending the information to area schools. Eric also added that the information will be added to the website.
- Berks Chamber of Commerce – The group discussed that our membership had expired and the renewal fee is \$350. We discussed if it was worthwhile to renew the membership. Karl indicated that he would be comfortable dropping the membership given the fact that the Chapter does not gain much exposure at the events. Karl made a motion to not renew the membership, John seconded the motion, and the motion passed.

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- Mathcounts – Eric indicated that the competition will be held on Saturday, February 6, 2010 at Alvernia University. He indicated that all of the materials and awards have been ordered. He also showed everyone a proof of the bag we will be ordering for the giveaway. The Board approved the proof and Eric indicated that he would place the order with Lasting Image. He added that to date, there are 15 schools signed up for the competition. He also noted that Keith agreed to run the scoring room at the competition, however noted that Keith requested that the Chapter finds someone who is willing to learn the scoring process so he can transition out of his role.
- Nominations – Jeff Euclide of Entech Engineering will be becoming a member of the Board, and will fill the currently vacant Board Member position.

Old Business:

- Web site – Eric indicated that he recently updated the website with all of the Chapters current in formation and event information.
- Drawing Board – Frank will be sending the next issue out in January.

New Business:

- Meetings/Tours -
 - **September:** Pottstown Wastewater Treatment Plant (Joint meeting with the Valley Forge Chapter) - **COMPLETED**
 - **October:** State Conference - **COMPLETED**
 - **November:** Continuing Education Update by John Wanner - **COMPLETED**
 - It was reported that the date for this presentation is Wednesday, November 18, 2009. Eric will coordinate with Tuan to determine if John Wanner's attendance was confirmed. Eric will also contact Chef Alan's to reserve a room for the presentation.
 - **January:** Leadership Presentation
 - Jason indicated that Joni Naugle will be giving a presentation on Leadership on January 28, 2010 at noon at Chef Alan's in West Reading. He sent a flyer on the event requesting that people RSVP to him.
 - **February:** Engineers Week (School Presentations, Penn State, SE Banquet)
 - Denise noted is trying to set-up visits to 2 schools to provide presentations regarding engineering. Jim M., Rick A., Karl, Jim C., and John volunteered to help with the presentations. She indicated that we should also try to pair with PSU to get younger people to give the presentations to the high school students.
 - **March:** Energy/Underground Gas/Wind Presentation
 - It was suggested that we may want to have a joint meeting with the Lehigh Chapter to tour Keystone Cement.
 - **April:** Mathcounts/Science Fair Awards Banquet
 - **May:** End of Year Tour
 - **June:** Golf Outing

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- Jim M. noted that the outing will likely take place on the 3rd Thursday of June 2010. He noted that he will prepare the flyers in January for sponsors. He also noted that we need to get additional information in order to allow Penn National Gaming to partake as a sponsor.
- The next Board of Directors meeting will be on February 11, 2010 at 7:30 A.M. at McCarthy Engineering Associates.