



**READING CHAPTER
PENNSYLVANIA SOCIETY OF PROFESSIONAL ENGINEERS**

MEETING MINUTES

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter
Board of Directors Meeting

Meeting Date: Thursday, January 13, 2011 – 7:30 A.M.

Place: McCarthy Engineering Associates

Attendees: Jim McCarthy Jim Cinelli
Eric Mountz Michael Hartman
Tuan Duong Jason Shaner
Chris Rickert Brian Boyer
Denise Alston-Guiden

Approval of minutes:

- Minutes were distributed regarding the December 2010 meeting. A motion was made by Jim M. to approve the minutes, the motion was seconded by Michael, and the motion passed.

Reports:

- Past Presidents – No new correspondence.
- State Director – Michael reported that the next State Board of Directors meeting will be Saturday, January 15, 2011 from 9:00 A.M. to 12:00 P.M. at the Best Western in Bedford, PA.
- Secretary – No new correspondence.
- Treasurer – Jason reported that all of the funds from our Merrill Lynch money market account (\$10,705.77) were transferred to our newly created checking account at Citizens Bank. Including the transfer, the checking account has a balance of approximately \$13,000. Checks were issued for the scholarship and postage reimbursement for the Drawing Board. Deposits from dues were made. It was also noted that Citizens Bank is in the process of drawing up the paperwork to start a money market account. Finally, as a result of starting a new account, Citizens Bank has agreed to send a foursome to our Golf Outing.

Committees:

- Scholarship – Tuan reported that Ken Gabel will not be renewing his membership, and as such can no longer serve as the chair of the scholarship committee. Although Ken will no longer serve as the chair, he has volunteered to continue his involvement in the scholarship. Jason agreed that he would serve as the chair and work directly with Ken in the future.
- Mathcounts – Eric indicated that the 2010-2011 Chapter Competition will be held on February 5, 2011 at Alvernia University. The snow make-up date is February 19, 2011. He reported that all planning is going well.
- Nominations – As previously noted, Ken Gabel will not be renewing his membership, and as such can no longer serve on the Board of Directors. A motion was made by Jim M. to nominate Brian

Boyer to fill Ken's vacant position (2011-2013 Board Member), the motion was seconded by Jim C., and the motion passed. Jim M. also reported the following positions will be up for nomination:

- President: currently held by Tuan Duong
- Vice-President: currently held by Jim Cinelli
- Secretary: currently held by Eric Mountz
- Treasurer: currently held by Jason Shaner
- State Director: currently held by Michael Hartman
- Directors (2011-2013 term): currently held by Jeff Euclide and John Weinheimer

The slate of nominations for the above noted positions will be provided at the February 2011 Board of Directors meeting. Once approved Eric will email the slate to the Society's membership.

- Education – Denise reported that a group of female engineers made a presentation to a group of eighth-grade girls at Wilson Southern Middle School on January 12, 2011. She indicated that the group explained different types of engineering and talked about their career paths. A similar presentation will be made on February 23, 2011 from 8:30 to 10:00 A.M. at Citadel (Reading) Intermediate High School (located at 215 N. 12th Street, Reading, PA 19604). Volunteers are needed for this presentation.

Denise also reported that presentations are scheduled for January 19, 2011 at the Reading High School at 9:00 A.M. and the Citadel (Reading) Intermediate High School at 3:30 P.M. to review Project Lead the Way. Volunteers are needed for these presentations.

Old Business:

- Web site – Eric indicated that he will have the website updated to reflect Brian's nomination to the Board of Directors and to note that Denise is a professional engineer.
- Drawing Board – Tuan reported that the latest issue was distributed in early January.

New Business:

- Meetings/Tours -
 - **September:** CarTech Tour (cancelled)
 - **October:** State Conference (complete)
 - **November:** Professional Liability Tour by Tim Esler (complete)
 - Tuan indicated that the joint meeting was well attended, and that everything went very smoothly.
 - **December:** Happy hour for the holidays following Board Meeting (complete)
 - **January:** Carbon Capture and Storage Presentation by Kevin McAuliffe
 - Chris indicated that the presentation will be January 19, 2011 at 1:00 P.M. at Chef Alan's. A flyer for the presentation was distributed to the Society's members on January 5, 2011. The cost is \$25 for members and 40 for non-members.
 - **February:** Sovereign Center Tour and Reading Royals Hockey Game
 - Jim M. indicated that the tour will be February 23, 2011 from 4:30-5:30 P.M., a social/networking period will be held from 4:30-7:00 P.M. at the lounge on the suite level, and the hockey game will begin at 7:05 P.M. Dinner was considered following the tour, however it was determined to be cost prohibitive. Therefore, all attendees will be responsible for their own food and drinks if they chose to attend the game. The cost of

the tour is \$10 for members, 15 for non-members, and free for high school students/teachers. The cost for the game is \$10 per person, which is half the normal price. The limit for the tour is 25 people.

- **March:** Marcellus Shale Presentation
 - Jeff is working with multiple companies on projects involving the Marcellus Shale, and will coordinate with one of them to provide a presentation.
- **April:** Mathcounts/Science Fair Awards Banquet
 - The Board discussed the fact that our Chapter has typically been responsible for planning, running, and most importantly funding the banquet in past years. Last year's banquet cost \$2,300 and we took in \$1,200 from guests. As such, the Chapter picked up the tab for the difference of \$1,100. In addition, the Chapter also distributed \$900 in awards to winners from MATHCOUNTS and the Science Fair at the banquet. In past years the majority of guests at the banquet were associated with the Science Fair. Since the Science Fair has seemingly transitioned away from PSPE, the Board voted to eliminate the banquet unless the Science Fair can provide the ~\$1,000 needed to fund the event. PSPE will still continue to provide the \$900 in awards regardless of the banquet continuing or not. Eric will follow-up with Marshall Azrael regarding the Board's decision.
- **May:** Evergreen Community Power Tour
 - Eric indicated that he is working with Chris Fell on scheduling.
- **June:** Golf Outing
 - Jim M. indicated that the outing will be on June 23, 2011 at the Reading Country Club.
- Tuan reported that he received a call from Norm Johnstone, state membership chair, pushing the Chapter to get involved with student chapters at local universities. Tuan told him the PSU Berks is the only local school in the Chapter's area, and that we would need help from them in order to get student chapters up and running.
- The next Board of Directors meeting will be on February 10, 2011 at 7:30 A.M. at McCarthy Engineering Associates.