



Pennsylvania Society of Professional Engineers

MEETING MINUTES

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter Board of Directors Meeting

Meeting Date: Thursday, February 12, 2009 – 7:30 A.M.

Place: McCarthy Engineering Associates

Attendees:

Michael Hartman	Karl Peterson
Jim McCarthy	Jim Cinelli
Jason Shaner	Tuan Duong
Eric Mountz	Michael Slusser

Approval of minutes:

- Minutes were distributed regarding the January 2009 meeting. Michael made a motion to approve the minutes, Jim C. seconded the motion, and the motion passed to approve the minutes.

Correspondence:

- Michael distributed a flyer related to National Engineers Week 2009. The flyer was related to a banquet at the Penn State Berks Campus on February 18, 2009. The banquet will feature a presentation on “Biofuels in the 21st Century: Ending the Food vs. Fuel Debate”.
- Michael indicated that he obtained the Engineers Week Proclamations from the City of Reading and the Berks County Commissioners.

Reports:

- Past Presidents – No report
- State Director – Jim M. indicated that the next meeting for the State Directors is in June 2009. He also indicated that he needs to get the Tax ID Form to Jennifer Summers.
- Secretary – No report
- Treasurer – Not present

Committees:

- Scholarship – The December 2008 minutes include details regarding the 2009-2010 scholarship.
- Berks Chamber of Commerce – Karl attended two (2) Chamber meetings over the last month. The first meeting was related to the financial status of the economy and the

second meeting was related to a program called Berks Works. Information is available online at www.berkschamber.org.

- Mathcounts – The following items were discussed:
 - Jim M. gave Eric an invoice he received for \$602 related to 120 t-shirts for the competition.
 - The 2009 competition went very well.
 - The awards for the competition were paid for, but we are unsure who paid them. It was suggested that it was likely the State.
 - It was suggested that we may want to consider providing lunch for the students next year, possibly pizza.
 - Even though it is not typical, Jim M. had to order a plaque that cost \$12.50 to give to the 3rd place team.
 - Jan Sorvino is the contact at Alvernia University to schedule the competition for next year.
 - It was suggested that Eric contact Keith Roberts to see if he will be running the scoring room next year. If he is not, we will need to try to get his scoring program and get someone trained on how it works for next year.
 - We need to have microphones for the students next year. It was very hard to hear their answers this year.
 - The State competition is on Saturday, March 21, 2009. We need a representative to be a grader or proctor. This is typically the Chapter's coordinator. Jim M. was this year's coordinator, but he is out of town for the State competition.

Old Business:

- Web site –The website will be updated based upon the press release for the Mathcounts competition. Eric will also request that Scott Becker send invoices for the website directly to his attention. Additionally, it was agreed that all of the Board Meeting minutes should be posted on the website.
- Drawing Board – Karl was nominated to be the next member spotlighted in the “Off The Board” section. Tuan questioned if we could do away with mailing the Drawing Board to the handful of people that have not provided email addresses. It was agreed that if the members are still paying their dues we still have to send them in the mail.

New Business:

- Meetings/Tours -
 - On-Site Community Wastewater Plant – The Chapter is considering setting-up a tour of a wastewater plant designed by Yerkes that serves 16 residential homes in Wrightstown Township, Bucks County. Tuan spoke with Matt Boggs at Yerkes about setting up a tour in March 2009 on a Tuesday-Thursday evening.
 - Awards Banquet –Eric indicated that he contacted The Inn at Reading to get potential dates and pricing for the banquet. April 2, 2009 and April 15, 2009 were the only

available dates, thus April 2, 2009 was tentatively reserved. The cost for the buffet is \$22.95 per person and \$11.50 for children under the age of ten. There is a \$75 set up fee, an additional charge of \$25 for the punch bowl, 6% sales tax, and a 19% service charge. A \$200 deposit is required by March 6, 2009. It was agreed that we should officially book the banquet for April 2, 2009. Eric indicated that he will handle setting everything up, however he will be on vacation the day of the actual banquet.

There was a discussion regarding the awards to be presented at the banquet. There are two (2) awards for the Science Fair and six (6) for Mathcounts. Karl made a motion to increase the Science Fair awards to \$200 a piece, Jason seconded the motion, and the motion was approved. Jason also made a motion to increase the Mathcounts awards to \$100 a piece for the top 4 individuals and \$50 a piece to the 4 team members on the top overall team, Jim M. seconded the motion, and the motion was approved.

Eric will coordinate all of the details with Marshall Azrael who is the coordinator for the Science Fair.

- Safe Harbor – The Chapter intends to set-up a tour of the Safe Harbor Hydroelectric Station on the Susquehanna River. Jim C. is going to try to schedule the tour for the 2nd or 3rd week in May on a Tuesday-Thursday.
- Golf Outing – The golf outing is scheduled for June 25, 2009 at the Reading Country Club. There will be a shotgun start at 1:00 P.M. The flyer for the outing will be updated to advertise that the money raised will be split between Matcounts and the scholarship, rather than just the scholarship. There was also a discussion about switching the meal from before golf to after golf.
- Nomination Committee – The Board members for next year are due in March 2009. Tuan and Karl were nominated to take part in the committee with Jim M. Jim C. nominated Dave Coyne for a Board position, but the group was unsure if he met the requirements to serve on the Board. Jim M. also mentioned that we should contact Spotts, Stevens and McCoy and Great Valley Consultants to gauge their interest in having Board members.
- The next Board of Directors meeting will be on March 12, 2009 at 7:30 A.M. at McCarthy Engineering Associates.