



**READING CHAPTER
PENNSYLVANIA SOCIETY OF PROFESSIONAL ENGINEERS**

MEETING MINUTES

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter
Board of Directors Meeting

Meeting Date: Thursday, February 10, 2011 – 7:30 A.M.

Place: McCarthy Engineering Associates

Attendees: Jim McCarthy Jim Cinelli
Eric Mountz Michael Hartman
Tuan Duong Jason Shaner
Frank Falzone John Weinheimer
Jack Tropp (visitor)

Approval of minutes:

- Minutes were distributed regarding the January 2011 meeting. A motion was made by Jim C. to approve the minutes, the motion was seconded by John, and the motion passed.

Reports:

- Past Presidents – No new correspondence.
- State Director – Michael reported that he attended the State Board of Directors meeting on January 15th at the Best Western in Bedford, PA. He noted the following:
 - PSPE saw an increase in revenue in 2010, primarily the result of strong attendance at the State Convention. This will help to offset the losses that occurred in 2009.
 - PSPE is offering multiple continuing education opportunities, including ICC Updates - 2009 IBC and IECC (6 PDH) on February 17th and a Boot Camp at Penn State July 29th through 31st.
 - The 2011 State Conference will be September 22nd through 24th in Valley Forge.
 - Membership was discussed in detail. Some of our Chapter's ideas related to increasing membership were cited as examples for others. It was also suggested the Chapter's may want to consider inviting new members to their first meeting at no cost.
 - PSPE's Political Action Committee is seeking financial contributions.
 - Eric Tappert indicated that PSU-Berks will soon be ready to offer Continuing Education.
 - The next State Directors meeting will be in either May or June.
- Secretary – No new correspondence.
- Treasurer – Jason reported that the money market account was set-up with Citizens Bank with a balance of \$10,000. The checking account has a balance of \$2154.85. Checks were issued for the MATHCOUNTS trophies (\$396) and website dues (\$96). Deposits from the January lunch meeting (\$200) were made.

Committees:

- Scholarship – Jason reported that the scholarship information was distributed to 28 area schools. Thus far we have one candidate for the scholarship. He requested that everyone post the scholarship information at their places of employment.
- Mathcounts – Eric indicated that the competition was postponed on February 5, 2011, and that the snow make-up date will be February 19, 2011. He indicated that many of the volunteers from the 5th are unavailable on the 19th, therefore the biggest challenge with the rescheduled competition will be finding more volunteers.
- Membership – John indicated that he received an email from the State indicating that 2 new members had joined the Chapter from Entech Engineering. He will be sending welcome letters to the new members and will invite them to attend the Chapter's Tour of the Sovereign Center on February 23rd.
- Nominations – The Nominating Committee proposed the following slate of nominations for 2011-2012:
 - President: Tuan Duong
 - Vice-President: Jim Cinelli
 - Secretary: Eric Mountz
 - Treasurer: Jason Shaner
 - State Director: Michael Hartman
 - Directors (2011-2014 term): Jeff Euclide and John Weinheimer

A motion was made by Eric to accept the nominations, the motion was seconded by Tuan, and the motion passed. If there are no additional nominations prior to the March 2011 Board Meeting, the Chapter's Secretary (Eric) will cast a single vote approving the slate for the 2011-2012 term.

- Education – Denise could not attend the meeting, however she provided an email updating the Chapter on the ongoing education activities. In her email she noted the following upcoming activities:
 - Presentation at Reading Intermediate High School on February 23rd from 8:30 to 10:00. The audience will be 9th and 10th grade female students. There will be engineering presentation/panel discussion from female engineers.
 - Sovereign Center Tour on February 23rd. She has received an e-mail from Chris Trickett stating Wilson will be attending the tour. She has not heard back from Alan Cook on Reading attending the event. She will follow-up with him.

Jim M. reported that he and Denise are on Wilson's STEM committee. They are looking for help with in class presentations. They are also going to hold a career fair in May. They are hoping to have 25 companies attend. The time of the career fair will likely be from 12:00 to 4:00/5:00. They are trying to get a cross-section of companies that will be interesting to the students.

It was also reported that Jim C., Tuan, and Jim M. meet with staff from Reading High School and Reading Intermediate School (Citadel) to discuss how that Chapter can assist in the School's Project Lead the Way Program. At this point they are not exactly sure what they are looking for, but it will likely involve presentations to the students.

Given the number of requests for future attendance at presentations/career fairs from area schools, it was suggested that the Chapter reach out to area firms for help filling the requests since the Chapter's Board of Directors is not going to be able to handle all of the presentations on their own.

Old Business:

- Web site – Eric indicated that the website updated is up to date.
- Drawing Board – Frank reported that the next issue is anticipated in late March or early April. It was suggested that the Chapter may want to increase the number of newsletters distributed throughout the year since we have more information to distribute on a regular basis. It was agreed that this was a good idea. Frank will work on getting the next issue out ASAP.

New Business:

- Meetings/Tours -
 - **September:** CarTech Tour (cancelled)
 - **October:** State Conference (complete)
 - **November:** Professional Liability Tour by Tim Esler (complete)
 - Tuan indicated that the joint meeting was well attended, and that everything went very smoothly.
 - **December:** Happy hour for the holidays following Board Meeting (complete)
 - **January:** Carbon Capture and Storage Presentation by Kevin McAuliffe (complete)
 - **February:** Sovereign Center Tour and Reading Royals Hockey Game
 - The tour will be February 23, 2011 from 4:30-5:30 P.M., a social/ networking period will be held from 4:30-7:00 P.M. at the lounge on the suite level, and the hockey game will begin at 7:05 P.M. Dinner was considered following the tour, however it was determined to be cost prohibitive. Therefore, all attendees will be responsible for their own food and drinks if they chose to attend the game. The cost of the tour is \$10 for members, 15 for non-members, and free for high school students/teachers. The cost for the game is \$10 per person, which is half the normal price. The limit for the tour is 25 people.
 - **March:** Marcellus Shale Presentation
 - Jeff is working with multiple companies on projects involving the Marcellus Shale, and will coordinate with one of them to provide a presentation.
 - **April:** Mathcounts/Science Fair Awards Banquet (cancelled)
 - Per the request of the Board, Eric contacted Marshall Azrael and let him know that the Board voted to eliminate the banquet unless the Science Fair can provide the ~\$1,000 needed to fund the event. Marshall said they could not fund the event, therefore it was agreed that the banquet would be cancelled. PSPE will still continue to provide the two \$200 awards to the Science Fair winners.
 - **May:** Evergreen Community Power Tour
 - Eric indicated that he is working with Chris Fell on scheduling.
 - **June:** Golf Outing
 - Jim M. indicated that the outing will be on June 23, 2011 at the Reading Country Club.
- The next Board of Directors meeting will be on March 10, 2011 at 7:30 A.M. at McCarthy Engineering Associates.