



# **Pennsylvania Society of Professional Engineers**

## **MEETING MINUTES**

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter  
Board of Directors Meeting

Meeting Date: Thursday, December 11, 2008 – 7:30 A.M.

Place: McCarthy Engineering Associates

Attendees: Michael Hartman Karl Peterson  
Tuan Duong Jim McCarthy  
Ken Gabel Jason Shaner  
Chris Rickert Jim Cinelli  
John Weinheimer

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### Approval of minutes:

- Minutes were distributed regarding the November 2008 meeting. A motion to approve the minutes was made, seconded and passed.

### Reports:

- Past Presidents – No report
- State Director – No report, Position Vacant
- Secretary – No report, Not present
- Treasure – Current Balance: \$14,550.73  
Checking: \$3,803.07  
Money Market: \$10,747.66

### Committees:

- Scholarship – Ken indicated that he would provide information regarding the Chapter's 2009-2010 scholarship in the next few weeks. He will forward the information to Eric when it is available. He also added that the Lehigh Valley Chapter of the Society of Women Engineers (SWE) has their own scholarship that students can apply for as well. Applications for the SWE scholarship are due by February 2009.
- Berks Chamber of Commerce – Karl attended the Chamber's meeting on December 3, 2008. The next meeting will be in January. Information is available online at [www.berkschamber.org](http://www.berkschamber.org).
- Mathcounts – It was reported that nine (9) schools are currently registered for the competition. The date of the competition is February 7, 2009, with a snow make-up date of February 21, 2009. Mark Stabolepszy will be handing over all of the required materials to Jim M. It was discussed that we will need volunteers for proctors,

registration, scoring, etc. Jim M. will provide a sign-up sheet for volunteers. Michael will be providing the opening and closing remarks at the competition, as well as will be serving as a moderator. John asked about the breakdown for the awards between mathcounts and the science fair. It was stated that there are typically 2 awards for mathcounts and 1-2 awards for the science fair. Michael will check with Darryl to determine how much was given for each award.

Old Business:

- Web site – It was reported that Eric is coordinating with the webmaster to get the site updated to reflect the current information about the Board members, the mathcounts competition, the scholarship, and the golf outing.
- Drawing Board – Nothing new.
- Adjustment to Scholarship Amount – It was reported that the remaining reserved funds for the scholarship from the golf outing is \$3,189.61. Ken discussed the possibility of increasing the scholarship from \$1,000 to \$1,500. Jim M. initiated a discussion about further increasing the scholarship to \$2,000. A vote was taken and it was approved to increase the scholarship to \$2,000.

New Business:

- Meetings/Tours -
  - Awards Banquet –The exact date was not known but it should be late-March or early-April.
  - Safe Harbor – The Chapter intends to set-up a tour of the Safe Harbor Hydroelectric Station on the Susquehanna River. The tour is tentatively scheduled for May 2009 on a Tuesday-Thursday.
  - Golf Outing – Jim M. reported that the golf outing is scheduled for June 25, 2009 at the Reading Country Club. Lunch will be at noon and there will be a shotgun start at 1:00 P.M.
  - On-Site Community Wastewater Plant – The Chapter is considering setting-up a tour of a wastewater plant designed by Yerkes that serves 16 residential homes in Wrightstown Township, Bucks County. Tuan will contact Matt Boggs at Yerkes about a tour.
- Membership – Jim C. spoke with Jeff at Entech Engineering about getting involved with the Board. Jeff admitted that they should have more involvement in the Chapter. Dave Coyne is also interested in a Board position.
- The next Board of Directors meeting will be on January 8, 2009 at 7:30 A.M. at McCarthy Engineering Associates.