



**READING CHAPTER  
PENNSYLVANIA SOCIETY OF PROFESSIONAL ENGINEERS**

**MEETING MINUTES**

Subject: Pennsylvania Society of Professional Engineers (PSPE), Reading Chapter  
Board of Directors Meeting

Meeting Date: Thursday, December 9, 2010 – 4:30 P.M.

Place: Canal Street Pub

Attendees: Jim McCarthy                      Karl Peterson  
Eric Mountz                                  Michael Hartman  
Tuan Duong                                  Jason Shaner  
Frank Falzone

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**Approval of minutes:**

- Minutes were distributed regarding the November 2010 meeting. A motion was made by Jason to approve the minutes, the motion was seconded by Michael, and the motion passed.

**Reports:**

- Past Presidents – Nothing.
- State Director – Michael reported that he submitted the club's activities report. He also noted that the next State Board of Directors meeting will be Saturday, January 15, 2011 from 9:00 A.M. to 12:00 P.M. at the Best Western in Bedford, PA.
- Secretary – Eric reported that he received a call from Norm Johnstone regarding NSPE's Enterprise Program. Norm was requesting that a member of our Chapter commit to being on a committee to educate local companies regarding the program. Eric indicated that either he or John Weinheimer, our Chapter's membership chair, would volunteer to serve on the committee.
- Treasurer – Jason distributed a detailed summary of the Chapter's 2010 revenues, expenses, and current financial status (attached). In summary, the Chapter's yearly revenues were ~\$11,000 and the yearly expenses were ~\$14,000. Therefore, the Chapter experienced a decrease in funds of \$3,000 on the year. He reported that this was the result of decreased revenues from the golf outing and increased expenses for the scholarship, MATHCOUNTS, and the Science Fair. Jason added that the Chapter's total assets and the end of 2010 was ~\$12,000. Much discussion ensued regarding the 2011 budget. Ultimately it was decided that the Chapter has the available assets to not make any drastic changes, however we will continue to closely monitor the budget moving forward and make adjustments on an as needed basis.

**Committees:**

- Scholarship – Jason reported that the 2<sup>nd</sup> \$1,000 check for the 2010-2011 scholarship was issued at the beginning of December. The 2011-2012 scholarship information is available on the Chapter's website.

- Mathcounts – Eric indicated that the 2010-2011 Chapter Competition will be held on February 5, 2011 at Alvernia University. The snow make-up date is February 19, 2011. He noted that the awards were recently ordered at a cost of \$396.00. He also questioned if the Board felt it was appropriate to continue providing a giveaway to students given Jason’s budget report. The total cost of the giveaways for last year’s competition was ~\$850. A motion was made by Karl to eliminate the giveaways at the competition, the motion was seconded by Jim, and the motion passed.
- Nominations – Tuan indicated that he received an email from John Nawn requesting the Chapter’s nomination for SE Region VP for the 2011-2012 year. Eric made a motion for the Chapter to nominate John Nawn requesting for SE Region VP for the 2011-2012 year, the motion was seconded by Michael, and the motion passed.

Tuan also noted that the Chapter’s nomination process for the upcoming year will be beginning in the near future. He nominated Frank, Jim, and Karl to serve on the committee.

### Old Business:

- Web site – Eric indicated that the website will be updated at the beginning of 2011.
- Drawing Board – Frank indicated that next issue is planned for January 2011. He also added that a letter was sent to all of the Chapter’s members that currently do not receive the Drawing Board electronically indicating that unless a specific request is received to continue mailing the Drawing Board, we will no longer continue to do so since the postage has become a significant cost for the Chapter.

### New Business:

- Meetings/Tours -
  - **September:** CarTech Tour (cancelled)
  - **October:** State Conference (complete)
  - **November:** Professional Liability Tour by Tim Esler (complete)
    - Tuan indicated that the joint meeting was well attended, and that everything went very smoothly.
  - **December:** Happy hour for the holidays following Board Meeting
  - **January:** Clean Coal Presentation by Kevin McAuliffe
    - Chris is coordinating with Kevin to set the date for the presentation. It will likely be mid-January 2011.
  - **February:** Sovereign Center Tour
    - Jim indicated that left a message indicating that our preferred dates for the tour are the 21<sup>st</sup>, 22<sup>nd</sup>, and 23<sup>rd</sup> (in that order). We are shooting for the tour to begin around 4:00 P.M. Jim is going to look into the feasibility of having dinner and staying for a hockey game after the tour.
  - **March:** Marcellus Shale Presentation
    - Jeff is working with multiple companies on projects involving the Marcellus Shale, and will coordinate with one of them to provide a presentation.
  - **April:** Mathcounts/Science Fair Awards Banquet

- **May:** Evergreen Community Power Tour
  - Eric indicated that he is working with Chris Fell on scheduling.
- **June:** Golf Outing
  - Jim M. indicated that the outing will be on June 23, 2011 at the Reading Country Club.
- The next Board of Directors meeting will be on January 13, 2011 at 7:30 A.M. at McCarthy Engineering Associates.