
STATE AWARDS PROGRAM HANDBOOK



Pennsylvania Society of Professional Engineers

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www.pspe.org



PSPE AWARDS PROGRAM

It is the policy of the Pennsylvania Society of Professional Engineers to recognize accomplishment and performance of PSPE chapter activities, individual Professional Engineers of the PSPE membership, and other professional organizations and individuals whose efforts have enhanced the integrity of our Professional Engineering Society or the stature of the engineering profession.

The following annual awards will be given to those deserving recognition:

1. CHAPTER AWARDS

- A. Membership Growth Award
- B. Outstanding Program Award
- C. Special Projects Award
- D. Chapter Communications Award

2. ENGINEER OF THE YEAR AWARD

3. YOUNG ENGINEER OF THE YEAR AWARD

4. PRESIDENT'S DEDICATED SERVICE AWARD

5. PRACTICE DIVISION AWARDS

Construction Professional Development Award

Education Professional Development Award

Government Professional Development Award

Industry Professional Development Award

Private Practice Professional Development Award

The above awards will be presented based upon specific requirements and criteria established for each award. The presentation of each annual award will be at the discretion of the Awards Committee dependent upon suitable recipients submitted for consideration. All awards will be presented at the PSPE Annual Meeting.

Award nominations are due at PSPE Headquarters on or before March 15, 2008.

CHAPTER AWARDS: Requirements and Criteria

MEMBERSHIP GROWTH AWARD

This award is to be given to the Chapter having the largest percent increase in membership for a given year. The measure of growth will be based upon the percentage of increase in membership for the period of one year, from March 31 of the previous year to March 31 of the current year. All categories of membership shall be included in determining the percentage of increase for the year.

*The standard PSPE award
Plaque is to be presented inscribed:*

MEMBERSHIP GROWTH AWARD
YEAR
CHAPTER

OUTSTANDING PROGRAM AWARD

This award is to be given to the Chapter whose overall programs during the year were judged to be the most informative and which achieve in content the professional and timely objectives of the Society. Attention will be given to special programs which promote significant membership participation together with those programs which attain a high degree of publicity for the Society.

*The standard PSPE award
Plaque is to be presented inscribed:*

OUTSTANDING PROGRAM AWARD
YEAR
CHAPTER

By March 3 of the current year, each chapter secretary shall forward to the PSPE Awards Chair a listing of programs presented during the current year. Appropriate remarks by the Chapter Program Chair would be helpful as to the response by the membership to anyone specific program which achieved special results. Evaluation of programming as a result of this award will be made available to all chapters so that program chairs can effectively schedule future programs which may be of interest to their members.

SPECIAL PROJECTS AWARD

This award is to be presented to the chapter which, on its own initiative, has given special attention to a specific project of accomplishment in the interest of promoting the engineering profession, for example: special forum on educating the public on pollution, special high level Engineers Week program, or special professional seminars or panel discussions.

*The standard PSPE award
Plaque is to be presented inscribed:*

SPECIAL PROJECTS AWARD
YEAR
CHAPTER

On March 3 of the current year, each chapter shall submit to the Awards Chair a resume of the special project undertaken by the chapter which they wish considered for this award. Special attention will be given to those projects which required significant participation on the part of the membership.

CHAPTER COMMUNICATION AWARD

This award is to be given to the Chapter whose communication with its membership improved significantly and attendance at Chapter functions increased measurably during the past year. Examples of improved communication may include such things as: development and maintenance of a Chapter website; monthly production of a Chapter newsletter (mailed or virtual); Chapter telephone committee that truly contacts each member with news and upcoming events. The goal is to promote Chapter activities, participating and attendance at local PSPE functions.

*The standard PSPE award
Plaque is to be presented inscribed:*

CHAPTER COMMUNICATION AWARD
YEAR
CHAPTER

By March 3 of the current year, any Chapter may submit examples of improved communication with its members and must prove that the measures taken significantly increased awareness of program, improved meeting attendance, and enhanced Chapter communications.

ENGINEER OF THE YEAR AWARD: Requirements and Criteria

PURPOSE

This award is to distinguish and recognize, in a dignified public way, an outstanding engineer each year. It is not primarily to recognize work for or in the Pennsylvania Society of Professional Engineers, since there are other awards for this purpose. Nominations will be eligible for two years.

ELIGIBILITY

For consideration, a candidate must:

- Be nominated by a PSPE Chapter (only one nomination per Chapter)
- PSPE membership preferred but not required
- Have the Chapter supply complete nominating information on PSPE nomination form plus additional sheets if required, to the Awards Chair by March 3 of the year of the award
- Be an American Citizen
- Be a Resident of Pennsylvania
- Be a Registered Professional Engineer

CRITERIA FOR SELECTION

Selection shall be made generally on attainment by the candidate in the following categories:

- Occupational and Professional Achievements - Positions held in companies, businesses, government or other work agencies with which the candidate is associated. Overall responsibilities, both engineering and otherwise, are the prime indicators to be used as guides in judging. This is not to discount candidates involved in smaller units, agencies or businesses, since responsibility per individual in these instances can be equally as large. Consideration of engineering accomplishment - design, development, control, testing, research, writings (both formal scientific and informal journal articles), and other similar effort - will be given.
- Civic and Political Affairs -The active citizenship of the candidate as expressed in his gratuitous involvement in community affairs shall be a factor. This category includes such items as: recognized charity organization activity; public office (school board, municipal governing body, county, state or federal office); quasi-public bodies (civil defense, hospital, YMCA, etc.); semi-public (non-paid government appointed boards, commissions and study committees.)
- Engineering and Educational Affairs -The contribution made by the candidate to his profession and to the education of future engineers shall be a factor. Engineering technical and professional societies and their branches are generally the medium for work in the professional development field, while aid to educational development manifests itself in such things as: Jets, Young Engineers, high school guidance programs, college seminars and teaching, association or group workshops and technical society study committees.

EVALUATION CRITERIA

Collegiate Achievements	12%
Professional Society Activities	15%
Technical Society Activities	12%
Additional Activities (civic, fraternal, religious, humanitarian)	12%
Publications, Papers, Patents	12%
Engineering Experience	12%
Major Achievements	25%
Total	100%

*An 11 1/2" X 14" wood plaque
with PSPE Seal is to be presented
with the following inscription:*

ENGINEER OF THE YEAR
YEAR
IN RECOGNITION OF OUTSTANDING CONTRIBUTIONS TO THE ENGINEERING PROFESSION AND TO MANKIND
NAME



Nomination Form for PSPE Engineer of the Year

Data to be provided by the candidate

Date received by PSPE _____

1. PERSONAL DATA

Name _____ Date of birth _____

Address _____ Telephone (____) _____

Family Status: Married _____ Number of children _____ Ages _____

2. EDUCATION (Undergraduate, Graduate, Post Graduate)

College _____ Degree _____

Location _____ Date _____

College _____ Degree _____

Location _____ Date _____

College _____ Degree _____

Location _____ Date _____

3. COLLEGIATE ACTIVITIES (Include scholastic awards and offices held)

4. CHAPTER, PSPE AND NSPE ACTIVITIES

Nominee's Local Chapter Affiliation _____

Chapter Committee Assignments:	Chapter Offices Held:	Chapter Awards Received:
_____	_____	_____
_____	_____	_____
_____	_____	_____

PSPE Committee Assignments:	Chapter Offices Held:	Chapter Awards Received:
_____	_____	_____
_____	_____	_____
_____	_____	_____

NSPE Committee Assignments:	Chapter Offices Held:	Chapter Awards Received:
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. TECHNICAL SOCIETIES

Organization:

Awards, Committee Assignments or Offices:

_____	_____
_____	_____
_____	_____

6. ADDITIONAL ACTIVITIES (Civic, Fraternal, Religious, Humanitarian)

Organization:

Awards, Offices, etc.

_____	_____
_____	_____
_____	_____

7. CONTRIBUTION TO COMMUNITY, GOVERNMENTAL IMPROVEMENTS

(Involvement in social and environmental projects)

8. PUBLICATIONS, PAPERS, PATENTS

9. ENGINEERING EXPERIENCE

Present Employer _____ Years with Employer _____

Address _____

Your Position _____

Brief description of responsibilities and major achievements _____

Previous Employer:

Position:

Date Employed:

_____	_____	_____
_____	_____	_____
_____	_____	_____

10. PROFESSIONAL ENGINEER REGISTRATION

State _____ Date _____ Number _____ Branch _____

State _____ Date _____ Number _____ Branch _____

State _____ Date _____ Number _____ Branch _____

Data to be provided by the nominee's local chapter

Comments on engineering experience and accomplishments (if employer reference can be included, please attach to this form)

Comments on professional and technical society activities

Comments on civic and humanitarian participation (attach supporting evidence to this form if available)

Comments on attitude (attach statement from an engineer having personal knowledge of nominee's personality, character, etc.)

The _____ Chapter of PSPE nominates _____

as a candidate for the PSPE Engineer of the Year Award for the _____ year.

Name of Chapter Officer or Committee Chair _____

Date Submitted _____

YOUNG ENGINEER OF THE YEAR AWARD: Requirements and Criteria

PURPOSE

This award is to distinguish and recognize, in a dignified public way, an outstanding young engineer each year. It is not primarily to recognize work for or in the Pennsylvania Society of Professional Engineers, since there are other awards for this purpose. Nominations will be eligible for two years, provided the age requirement is met.

ELIGIBILITY

- Be nominated by a Chapter of PSPE (only one nominee per chapter)
- Have the Chapter supply complete nominating information, on PSPE nomination form plus additional sheets if required, to the Awards Chair by March 3 of the year of the award
- Be age 35 or under as of January 1, 2008
- Be a Registered Professional Engineer or Engineer in Training
- PSPE membership preferred but not required

CRITERIA FOR SELECTION

- Scholastic achievements
- Technical society activities
- Technical papers and patents
- Professional society activities
- Engineering experience and accomplishments
- Civic and humanitarian activities

EVALUATION CRITERIA

Collegiate Achievements	12%
Professional Society Activities	15%
Technical Society Activities	12%
Additional Activities (civic, fraternal, religious, humanitarian)	12%
Publications. Papers. Patents	12%
Engineering Experience	12%
Major Achievements	25%
Total	100%

*An 11 1/2" X 14" wood plaque
with PSPE Seal is to be presented
with the following inscription:*

YOUNG ENGINEER OF THE YEAR
YEAR
IN RECOGNITION OF TECHNICAL ACHIEVEMENT AND OUTSTANDING CONTRIBUTIONS TO THE ENGINEERING PROFESSION
NAME



Nomination Form for PSPE Young Engineer of the Year

Data to be provided by the candidate

Date received by PSPE _____

1. PERSONAL DATA

Name _____ Date of birth _____

Address _____ Telephone (____) _____

Family Status: Married _____ Number of children _____ Ages _____

2. EDUCATION (Undergraduate, Graduate, Post Graduate)

College _____ Degree _____

Location _____ Date _____

College _____ Degree _____

Location _____ Date _____

College _____ Degree _____

Location _____ Date _____

3. COLLEGIATE ACTIVITIES (Include scholastic awards and offices held)

4. CHAPTER, PSPE AND NSPE ACTIVITIES

Nominee's Local Chapter Affiliation _____

Chapter Committee Assignments:

Chapter Offices Held:

Chapter Awards Received:

PSPE Committee Assignments:

Chapter Offices Held:

Chapter Awards Received:

NSPE Committee Assignments:

Chapter Offices Held:

Chapter Awards Received:

5. TECHNICAL SOCIETIES

Organization:

Awards, Committee Assignments or Offices:

6. ADDITIONAL ACTIVITIES (Civic, Fraternal, Religious, Humanitarian)

Organization:

Awards, Offices, etc.

7. CONTRIBUTION TO COMMUNITY, GOVERNMENTAL IMPROVEMENTS

(Involvement in social and environmental projects)

8. PUBLICATIONS, PAPERS, PATENTS

9. ENGINEERING EXPERIENCE

Present Employer _____ Years with Employer _____

Address _____

Your Position _____

Brief description of responsibilities and major achievements _____

Previous Employer:

Position:

Date Employed:

10. PROFESSIONAL ENGINEER REGISTRATION or EIT CERTIFICATION (check one for each line used)

PE _____ EIT _____ Date _____ Number _____ Branch _____

PE _____ EIT _____ Date _____ Number _____ Branch _____

PE _____ EIT _____ Date _____ Number _____ Branch _____

Data to be provided by the nominee's local chapter

Comments on engineering experience and accomplishments (if employer reference can be included, please attach to this form)

Comments on professional and technical society activities

Comments on civic and humanitarian participation (attach supporting evidence to this form if available)

Comments on attitude (attach statement from an engineer having personal knowledge of nominee's personality, character, etc.)

The _____ Chapter of PSPE nominates _____

as a candidate for the PSPE Young Engineer of the Year Award for the _____ year.

Name of Chapter Officer or Committee Chair _____

Date Submitted _____

President's Dedicated Service Award

The President may independently or together with the Society Officers select a PSPE individual or organization to receive the President's Dedicated Service Award.

This is an award of distinction to recognize the untiring efforts of loyal and dedicated service on the part of the membership. It is not established as an annual award. It is to be given only by approval of the President so that its significance and recognition will be retained as one of honor and respect.

*The standard PSPE award
plaque is to be presented inscribed:*

<p>DEDICATED SERVICE AWARD</p> <p>Presented to</p> <p>NAME</p> <p>(Appropriate inscription for service recognized)</p>
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Practice Division Awards

Awards may be given by any of the Practice Divisions. A Practice Division wishing to give an award shall be responsible for selecting the recipient and informing the Awards Chair no later than March 3 of any given year. Award criteria for each of the Practice Divisions shall be as set forth by the National Society of Professional Engineers. Practice Divisions shall use the respective nominating forms produced by the National Society each year. Any Practice Division that gives an award shall be responsible for having said award prepared.